



# *To Place Your Anniversary Announcement*

## **AUTHORIZATION FOR PUBLICATION OF ANNOUNCEMENT**

This form must be completed and signed before your anniversary announcement can be published. Whoever submits or pays for the announcement may fill it out. The Columbus Ledger-Enquirer reserves the right to accept, reject, edit or delete any copy according to style, policy, quality of content/photo or size of paid package.

Your Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email \_\_\_\_\_

Desired Sunday Publishing Date for Announcement \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please choose one of the following:

☐ 50th+ : Free

☐ Joy: \$50

☐ Happiness: \$100

☐ Bliss: \$150

\_\_\_\_\_ add'l inches x \$10 = \_\_\_\_\_

Total payment: \_\_\_\_\_

Payment method:

☐ Cash

☐ Check # \_\_\_\_\_

☐ Credit Card (choose an option below)

☐  Account number: \_\_\_\_\_ Expiration date: \_\_\_\_\_

☐  Account number: \_\_\_\_\_ Expiration date: \_\_\_\_\_

Proofing your announcement before publication is preferred. You may proof your announcement by visiting our office or if you would like a copy of your announcement faxed to you, please list your fax number here. (Note: Proofs are faxed out Monday afternoon, 6 days before the announcement is scheduled to run. All final revisions must be made by noon the Wednesday before your scheduled publication.)

Fax #: \_\_\_\_\_

### **Ledger-Enquirer**

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